



OFFICE OF THE
DEPUTY COMMISSIONER LAKKI

(KHYBER PAKHTUNKHWA) Ph#0969-538330-31, Fax #. 538333
email: dclakkimarwat@hotmail.com facebook: www.facebook.com/dclakkimarwat
Dated: 10 / 11 / 2016.

TENDER NOTICE

Scaled tenders are invited from reputable firms for the supply of the following Items for official use:-

1.	Stationery Items
2.	Charcoal best quality

1. Bid documents containing of the items may be obtained form the office of the undersigned in person between 09:00 -16:00 hrs on any working day (Monday to Friday) or downloaded from DC Lakki website www.lakkimarwat.gkp.pk from the date of publication of this advertisement till one day prior to deadline for submission of bids.
2. The tenders complete in all respect must reach the undersigned by 10:30 hrs on 06.12.2016, which will be opened at 11:00 hrs on the same day in the conference room in presence of the purchase committee and the bidders or their representatives who may choose to attend.


Deputy Commissioner
Lakki Marwat



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BIDDING DOCUMENTS

The bidding Terms & Condition are as under:-

1. The Bids should reach the office of the undersigned on 06.12.2016. Tender will be opened by the inter department purchase committee on the same date at 1100 hours in the office of the undersigned..
2. The tenders will be valid for at least 90 days and successful bidders will have to supply the above mentioned items on the approved rate with in 14 days in the premises of this office without nay increase in price and decrease in quality failing which the security deposited will be forfeited.
3. Firm should supply copy of the authorization from the respective principals.
4. No advance payment will be made.
5. Income Tax and Sales tax where applicable will be deducted from the bills of successful bidder as per Govt Rules.
6. The Competent Authority reserves the right to increase or decrease the quantity and to reject any or all bids under Rule 47 (1) of KPPRA


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DETAIL OF STATIONERY ITEMS

S.N	Name of Item	S.N	Name of Item
1.	Binding Tap	2.	Paper Cutter
3.	Borer	4.	Paper Tap 1/2"
5.	Chit Pad Simple	6.	Paper Tap 1"
7.	Chit Pad SQ	8.	Piano Ball Pen
9.	Dairy Register	10.	Piano Simple
11.	Dak Book	12.	Pin Cushion
13.	Dak Envelop 11X2 Size	14.	Pointer (Liner)
15.	Dak Envelop 9X4 Size	16.	Wooden Scale with Steel blade
17.	DL Stapler Machine No. 302 Pin	18.	Register
19.	Dollar Ball Pen	20.	Register (Diary)
21.	Doller Ink (Blue, Black & Red)	22.	Register (Dispatch)
23.	Dux Jell Pen	24.	Ring File Cover
25.	Dux Pencil	26.	Rubber
27.	Dux Pencil Sharpener	28.	Rubber Band
29.	Fax Roll	30.	Scale Wooden
31.	File Board	32.	Short Hand Book
33.	File Cover	34.	Stamp Pad
35.	File Large Size	36.	Stapler Pen (Large Size)
37.	File Punch	38.	Stapler Pin
39.	File Tag	40.	Stapler Pin Remover
41.	Fluid / Correction Pen (Dux)	42.	Stock Register
43.	Gum Bottle	44.	Tap
45.	High Lighter	46.	Trika Pencil
47.	Kaingru Stapler Machine No. 555	48.	TT File A/4 Size
49.	Library Stock Register	50.	U Ni Ball Pen (Black)
51.	Nafees Gum	52.	Uni Ball Pen No. 157
53.	Note Pad	54.	Uni Ball Pen No. 150
55.	Toner HP 1100,1102,1010,2015,2050		